

WHA Board Special Budget & Finance Meeting

6/27/23 via Zoom: 7 pm

Call to Order – President Rick Starck – 7:05 pm

Attending

- Rick Starck, Fred Larson, Rob Ash, Steve Merry, Steve Folkman, Jamie Kent, BJ Jones, Lisa Davis, Dan Coulthard (Compeer Financial)
- Brief introductions of attendees

Tax Status Update & Discussion

- Taxes for 2020, 2021, and 2022 have been paid
- Penalties for Failure to File, and Failure to Pay for 2020 and 2021 have been paid
- A letter will be submitted to the IRS, on behalf of the WHA, requesting removal or reduction of the Late Filing penalties for 2020 and 2021.
 - The process of penalty review can take 6-8 months.
 - When more information is available, the WHA Board will be notified.
- Tax Preparation Fees were reviewed.
 - A past Board Member has made a \$1000 donation toward tax preparation. This donation is greatly appreciated by the Board and will be utilized as income to help cover tax preparation fees.
- Going forward, the tax preparation fees with Compeer Financial will probably remain near the 2022 fee, due to the type of form (Form 990) needed for the WHA. WHA needs to file a Form 990 due to the financial activities of the organization. Tax preparation fees can fluctuate year-to-year depending on the specific financial activities of the WHA, and the software fees involved in the tax calculation and preparation activities.
- A line-item will be added to the WHA Budget Expenses beginning with the 2024 budget, for yearly Tax Preparation Fees and payment, so this is a planned and obvious expense going forward. Previously tax preparation may have been considered part of “Office Expense”. Some monies could be moved from the Office Expense line item toward the Tax preparation and fees line item, for future budget years.

Review of Current and Future Financial Position & Discussion

- The previous checking & savings accounts have been closed.
- Remaining funds have been deposited to the new bank.
- Estimates of expenses for the remainder of 2023 have been added to the budget spreadsheet.
- In 2023 there are some additional expenses which have not been specifically budgeted for:
 - Tax Payments
 - Tax Penalties
 - Tax Preparation Fees
 - Complete Dispersment of the Pie & Fun’d Auction monies
- Based on account balances at this time, planned “normal” expenses in the budget for the remainder of 2023, and the additional items listed above, the WHA will need to monitor expenses and income very carefully in the coming months.
- Discussion of possibility of WHA State Sale Auctioneer clerk the sale in future years, to help simplify the WHA’s financial record-keeping.
- The Board may be interested in a quote from Compeer Financial, for the cost of clerking the State Sale.

Pie & Fun'd Auction Payouts

- The Pie and Fun'd Auction had great results in 2023 (\$7610)! Many generous donors and purchasers provided monies to support Wisconsin Hereford Youth Programs at the banquet in March.
- The WHA Board voted at the August 2022 Board meeting to split the entirety of the Pie & Fun'd Auction monies, 50/50 between the Junior Scholarships and Royalty program. This will provide 100% of the Pie & Fun'd Auction monies to youth programs.
- At the June 9, 2023 Board meeting, the Board decided to place \$3000 toward Junior Scholarships and \$4610 toward the Royalty Endowment for the 2023 Banquet monies.
- A line-item will be added to the WHA Budget Expenses beginning with the 2024 budget, to help plan for complete disbursement of the of the monies. The line item addition will be designated for HYFA (Hereford Youth Foundation of America)/ Wisconsin Queen Account, and will need to be set at 50% of the expected income of the Pie & Fun'd Auction.
- There is currently a Junior Scholarship line item in the Expenses (\$800). This is the amount of scholarship money the WJHA has been receiving from the Pie & Fun'd Auction in the past. The planned amount of this Expense item will need to be adjusted to reflect 50% of the expected income of the Pie & Fun'd Auction, beginning with the 2024 budget.
- With the addition of the HYFA/ Wisconsin Queen line item, and re-setting the Junior Scholarship line item, this will help plan for complete and accurate disbursement of the Pie and Fun'd monies in the future.

HYFA Fund Discussion

- Discussion of the HYFA / Wisconsin Queen Fund. Disbursements of interest from this fund will fund Royalty Program activities in the future.
- HYFA/ Wisconsin Queen Fund activity (deposits, disbursements) will need to be included as part of future years' WHA tax preparation.

WHA Quick Books Information

- Discussion of the use of Quick Books for WHA accounting records
- As long as the cost is reasonable, the WHA will start a new Quick Books Account to separate from program use prior to 4/1/23. Previous year's WHA data will be backed up and imported to the new account.

Meeting Adjourned at 8:45 pm

- Fred Larson moved to Adjourn, with a second from Steve Merry.